

Blackboard for Students



Presented by: The Center for Transformative Learning
Forsyth Technical Community College

Learning Objectives

- ▶ Learn to navigate Blackboard
 - ▶ Announcements
 - ▶ Instructor Contact Information
 - ▶ Syllabus
 - ▶ Course Content
 - ▶ Assignments
 - ▶ Check Grades
- ▶ Understand the different course type requirements
 - ▶ Face-2-Face
 - ▶ Hybrid
 - ▶ Online

Logging Into Blackboard

- ▶ Do you know your TechID and Password?
 - ▶ View the [Students Technology Quick Start Guide](#) to determine your TechID and Password
- ▶ How do I log into Blackboard?
 1. Go to Forsyth Tech's website at forsythtech.edu
 2. Click the Blackboard menu option located just above the Search box on the right side of the screen
 3. You will be taken to the Forsyth Tech login page where you will type your user name and password
 4. Once you have successfully entered your information, you will automatically be logged into Blackboard

Face-2-Face Courses

- ▶ 100% of instruction takes places in the classroom
 - ▶ Attendance is based upon class attendance
- ▶ **Blackboard Requirements**
 - ▶ Read Welcome Announcement
 - ▶ View Instructor Contact Information
 - ▶ Read the Course Specific Syllabus
 - ▶ Read the Forsyth Tech Universal Policies and Procedures Syllabus
 - ▶ Complete required assignment by the Census date

Hybrid Courses

- ▶ Section 900 courses
 - ▶ Example ENG 111 900 HSS 2018FA
 - ▶ 49% in the classroom
 - ▶ 51% online in Blackboard
 - ▶ Instructor will provide information and directions as to when to attend class in the classroom
 - ▶ Instructor will provide information for the online components and requirements
- ▶ **Blackboard Requirements**
 - ▶ Read Welcome Announcement
 - ▶ View Instructor Contact Information
 - ▶ Read the Course Specific Syllabus
 - ▶ Forsyth Tech Universal Policies and Procedures Syllabus link
 - ▶ Complete the required assignment by the Census date

Online/Internet Courses

- ▶ Section 800 Courses
 - ▶ Example ENG 111 801 HSS 2018FA
- ▶ 100% instructions takes place online
- ▶ All online courses begin the first day of the semester
- ▶ Log into Blackboard and enter your course on the first day of the semester
- ▶ Course Entry Assignment is the first assignment you must complete
- ▶ Course Entry Assignment must be completed by the end of the Census period to prevent being removed from the course.
- ▶ Read Welcome Announcement
- ▶ View Instructor Contact Information
- ▶ Read the Course Specific Syllabus
- ▶ Forsyth Tech Universal Policies and Procedures Syllabus
- ▶ Read the Getting Started information
- ▶ Complete the required assignment by the Census date

Communicating with the Instructor

- ▶ Communication with your instructor is **critical** in online learning
- ▶ Know your Instructor's contact information
- ▶ Know your Instructor's hours of availability
 - ▶ Virtual office hours
 - ▶ Email address
 - ▶ Expected time for responses to emails and questions
- ▶ Communicate with Instructor
 - ▶ Experience technical problems
 - ▶ Have problems or questions with assignments
 - ▶ Are having difficulty understanding course content
 - ▶ When you cannot complete assignments by due dates

Technical Support

- ▶ Blackboard Tier 1 Support: 866-517-3567
 - ▶ Available 24/7
- ▶ Blackboard Live Chat
 - ▶ Link is located on ITS page at ITS.Forsythtech.edu
- ▶ Third Party Vendors such as Cengage, McGraw Hill, Wiley, etc.
 - ▶ Contact the vendor Tech Support
 - ▶ Information can be found in your Course Specific Syllabus, Textbook, and by asking your instructor
- ▶ Communicating with your instructor is the first thing you should do when experiencing technical problems. Doing this will let your instructor know you are trying to complete tasks and they can guide you as to your next steps.

Resources

▶ Tutorials on Blackboard.com

- ▶ [Blackboard Help for Students](#)
- ▶ [Assignments](#)
- ▶ [Discussion Board](#)
- ▶ [Find Your Courses](#)
- ▶ [Getting Started with Blackboard](#)
- ▶ [Grades](#)
- ▶ [Personal Settings](#)
- ▶ [Tests](#)

▶ Tutorials on YouTube

- ▶ [Blackboard Tutorials for Students](#)
- ▶ **Tips to succeed in an online class.**
 - ▶ [How to Succeed in an Online Class](#)