

About the College Transfer Advisor FLC

The College Transfer Faculty Learning Community (FLC) is an interdisciplinary learning community designed to offer faculty and staff members a supportive atmosphere in which to explore and apply findings of advising theories to their college transfer advisees. This yearlong cohort FLC provides a series of dialogues, seminars, activities, and interactions that will enrich the college transfer advising process at Forsyth Tech.

What is the purpose?

Higher education research demonstrates that quality academic advising is a cornerstone in student engagement and success. Academic advising links institutional expectations to powerful student learning opportunities outside of the classroom. The College Transfer Advisor FLC seeks to enrich faculty advising experiences at Forsyth Tech by providing a foundation of research-based best practices in academic advising and evidence-based strategies to holistically improve transfer student success.

How do I apply?

We invite college transfer faculty advisors to submit applications by **October 3 at 5:00PM**.

To apply, [complete the application form \(opens in a new window\)](#) and submit an FLC signature page. Completed signature pages can be scanned and emailed to the Center for Transformative Learning at ctl@forsythtech.edu.

Participants will:

- Explore academic advising theory and implement best practices in academic advising and college transfer advising;
- Enhance student retention and completion through enhanced academic advising practices and the use of Starfish Early Alert and Starfish Connect;
- Connect with representatives at transfer institutions and learn to navigate and incorporate information from transfer institutions;
- Reflect on one's personal philosophy and approach to advising; and
- Develop and deliver a brief culminating presentation to the college community.

Eligibility

Applicants should carefully consider the eligibility requirements below. Successful applicants should:

- Be a college transfer faculty advisor or staff advisor who works with college transfer students;
- Be willing to share advising experiences with other participants and receive constructive feedback from colleagues;
- Be willing to use Starfish Early Alert and Starfish Connect; and
- Exhibit a commitment to excellence in academic advising and student support.

What are the expectations for FLC participants?

- Attend each of the monthly meetings during the Spring 2017 and Fall 2017 semesters. Spring 2017 meetings will take place on the following dates:
 - Friday, Jan 20, 2017 1-3PM,
 - Friday, Feb 17, 2017 1-3PM,
 - Friday, March 17, 2017 1-3PM, and
 - Friday, April 7, 2017 1-3PM;
- Attend the entire summer session scheduled for June 19-June 23, 2017 9AM-3PM;
- Explore and implement "best practices" in academic advising and instructional methodologies with the support of Student Services staff and faculty colleagues;
- Actively use Starfish Early Alert and Starfish Connect;
- Develop and implement individual goals and/or outcomes for their own participation in the FLC;
- Share examples of their work with their peers and FLC facilitators throughout the cohort and provide and receive feedback; and
- Complete FLC activities, readings, reflection exercises, and Title III evaluation activities.

Incentives for Participating

- A certificate of completion;
- Professional development and enrichment as a college transfer advisor; and
- Opportunities to build community and network with other faculty members at Forsyth Tech.

Stipends

\$1000 stipends for College Transfer Advisor FLC participation are available to a maximum of seven Forsyth Tech nine- or ten-month faculty who meet the state and federal regulations for financial compensation.

Stipend payments are planned to be issued in August 2017.

Please review the full details for [Title III stipends \(opens in a new window\)](#).

Twelve-month faculty are not eligible for financial compensation per state regulations. Twelve-month faculty may be eligible for course release time or Summer Immersion Awards. Please review the full details for [Summer Immersion Awards \(opens in a new window\)](#).

Selection

Applications will be evaluated by a committee comprised of faculty and instructional administrators. The selection committee will chose a diverse group representing a variety of disciplines and experiences. The following rubric will be used for selection purposes.

CTA Criteria	4	2	0
Target Faculty	Current college transfer faculty advisor		Not a current college transfer faculty advisor
Reasons for Wanting to Join this FLC	Clearly articulates reasons for wanting to join this FLC	Vaguely articulates reasons for wanting to join this FLC	Does not articulate reasons for wanting to join this FLC
Will Incorporate Changes in Advising Practices	Clearly articulates commitment to incorporating changes in advising practices through this FLC	Vaguely articulates commitment to incorporating changes in advising practices through this FLC	Does not articulate commitment to incorporating advising practices through this FLC
Experience Sharing	Clearly articulates potential plans to share	Vaguely articulates potential plans to share	Does not articulate potential plans to share
Meeting Availability	Commits to attend all meeting dates in their entirety.	Will miss or be unavailable for a portion of one or two meeting dates.	Will miss or be unavailable for a portion of more than two meeting dates.
FLC Participation	Has not previously participated in a Title III FLC		Has previously participated in a Title III FLC